

I. Joseph T. Simpson Public Library Board of Trustees Meeting

A. Meeting Date:: November 11, 2025 at the Learning and Book Sale Center and via Boardable Spotlight

B. Attendees:

Attendance

Members

Present: Sue Erdman, Karen Cochran, Patricia Leib, Ed Blum, Thomas Topolski, Sandra McIntyre, Corrin Ruggiero, David Carll, Elizabeth Seidel, Brenda Schoffstall, John Petrie, ATREIA SINDIRI

Remote: Dwight Utz

Absent: Arn Howald, Rob Moran, Heather Knisely, Belinda Lawrence

Guests

Remote: Angela Lonzetta

II. Call to Order

Meeting called to order at 6:59 pm

III. Roll Call

Verified attendance

IV. Mission and Vision

A. MISSION: The Joseph T. Simpson Library is the community's library, responsive to needs and desires for knowledge, understanding, enrichment, entertainment, and connection. **VISION:** The Joseph T. Simpson Library will thoughtfully meet the needs and desires of an ever-changing community. Serving as a trusted source and inspiration for lifelong engagement, the Library will welcome all, responding to a dynamic and evolving world by providing resources and programs that inform, promote understanding and personal enrichment, and strengthen community connections.

V. Review Agenda

VI. Public Comment Period (limited to 3 minutes per person; maximum of five persons)

N/A

VII. Visitor Recognition

N/A

A. Friends representative Angela Lonzetta

VIII. Consent Agenda

Motion by Dave seconded Ed. Motion carried.

A. Board Meeting Minutes

Two corrections. 1) Lizzy was not present. 2) change "indict" to "indicate" for item 16.

B. Cumberland County Library System (CCLS) Board, Finance Committee, and Foundation

Minutes Provided

1. CCLS Foundation October Meeting Notes

C. Committee Reports

1. Business and Individual Solicitations Committee

2. Capital Campaign Committee - \$1,789,359.21 Money received and pledged as of 11/11/25

3. Finance Committee

IX. Treasurer's Report

There is \$50k outstanding to repay the Operating Fund. Trish is going to make a recommendation at the next Finance Committee meeting to pay off since the interest rate is higher than what we are earning.

X. Friends of the Library Report - Angela Lonzetta

Angela shared that the October book sale made \$19,243.85

XI. Unfinished Business

N/A

XII. New Business

N/A

XIII. Finance Committee - Motion to approve 2026 budget

Trish covered the highlights of the budget and the changes from 2025 to 2026. Income is increasing by 1%. Trish explained the increase to personnel costs including a 2.75% pay increase, two more PT positions, allowance for benefit increase and overlap of Executive Director compensation during the transition period. Ed asked about the fund raising budget and whether it was adequate. After discussion, agreed that it was appropriate.

Dwight made a motion to approve with a second by Corrin. All in favor.

XIV. Governance - proposed list of new board members to be elected at the January annual meeting

Briefly introduced incoming board members.

A. John Anthony, John Petrie, Brenda Schoffstall, and Atreia Sindiri

XV. Governance - proposed list of officers for 2026 to be elected at January regular meeting

A. President Thomas Topolski, Vice President Karen Cochran, Secretary Sandra McIntyre, Treasurer Trish Leib, Assistant Treasurer Sandra McIntyre

Reviewed officer positions.

XVI. Strategic Plan

No action

XVII. Committee work plans for 2026

Would like each committee to develop a work plan for 2026 in order to make committee work more effective.

XVIII. Committee assignments for 2026

Tom requested feedback on committee assignments and to notify him with any requested changes.

XIX. Board resolution naming authorized signers on library accounts effective December 1, 2025

Motion made by Ed and seconded by Corrin in naming authorized signers. Approved.
Sue will be updated to Lizzy as signatory and Belinda will be updated to Sandra as Assistant Treasurer.

XX. Staff reports

Shared reports from Arn and Danette. Two new reference librarians have been hired to fill vacancies.

XXI. Executive Director's Report

Sue provided updates. A new book vendor is being sought to replace our previous vendor. Pricing is fairly comparable.

An HVAC Proposal is being developed to replace the existing HVAC in the library.

XXII. Sharing for the Good of the Order

The municipal breakfast is scheduled for November 12 in the Learning Center with attendees including library and municipal representatives.

Mayor Ritter stopped in to be recognized for his support of the library in his years as Mayor of Mechanicsburg. The presentation was recorded and will be shown at the municipal breakfast.

On November 10, Sue was honored in Shiremanstown with the creation of Sue Erdman Day.

XXIII. Next Meeting Date

- A.** Tuesday,, January 13, 2026 Board Meeting and Board Retreat from 4:00 to 8:00 pm at the Learning and Book Sale Center (dinner provided)

XXIV. Upcoming Dates to Remember

- A.** Meet and Greet with Lizzy Seidle during library staff meetings on November 19 at 9:00 and 5:00 pm at the library - RSVP by November 11 at <https://www.surveymonkey.com/r/M78SFGW>

XXV. Adjournment

At 7:41 pm motion to adjourn was made by Sandra and seconded by Trish. Approved.