

I. Joseph T. Simpson Public Library Board of Trustees Meeting

A. Meeting Date:: June 10, 2025 at 7:00 pm at the Learning and Book Sale Center and via Bordable Video

B. Attendees:

II. Call to Order

Called to order at 7:00 pm

III. Roll Call

Attendance

Members

Present: Sue Erdman, Arn Howald, Rob Moran, Patricia Leib, Ed Blum, Belinda Lawrence, Sandra McIntyre, Corrin Ruggiero, Dwight Utz

Remote: Heather Knisely, Thomas Topolski

Absent: David Carll

IV. Mission and Vision

A. MISSION: The Joseph T. Simpson Library is the community's library, responsive to needs and desires for knowledge, understanding, enrichment, entertainment, and connection. **VISION:** The Joseph T. Simpson Library will thoughtfully meet the needs and desires of an ever-changing community. Serving as a trusted source and inspiration for lifelong engagement, the Library will welcome all, responding to a dynamic and evolving world by providing resources and programs that inform, promote understanding and personal enrichment, and strengthen community connections.

V. Review Agenda

VI. Public Comment Period (limited to 3 minutes per person; maximum of five persons)

VII. Visitor Recognition

A. Friends representative Anne Fiorenza

VIII. Consent Agenda

Dwight made a motion to approve with Sandra seconding. All in favor to approve. Note that the minutes from the Governance and Operations Committee were not included because they had recently been distributed and the committee members had not had an opportunity to review them.

A. Board Meeting Minutes

B. Correspondence

C. Cumberland County Library System (CCLS) Board, Finance Committee, and Foundation

1. May 2025 CCLS board meeting draft minutes

D. Committee Reports

1. Capital Campaign Committee
2. Business and Individual Solicitations Committee
3. Finance Committee
4. Executive Committee
5. Governance and Operations Committee
6. Public Relations and Marketing Committee

IX. Treasurer's Report

Trish covered the Balance sheet and explained this was a year over year comparison with the difference being the Capital Campaign. For the Income Statements, we are through 42% of the year and level activity is mostly tracking with this. There are funds that don't have an even distribution which need to be monitored. Note that building project costs are overstated under operating expenses and will be adjusted and capitalized.

X. Friends of the Library Report

A. Friends representative Anne Fiorenza

The April book sale was very successful. New donated book shelves have been added to the space. The next book sale is scheduled for August 8, 9, and 10.

Silent auction - all donations should be submitted by August 1. Board members should actively pursue donations (list available of potential donors). Board members are also encouraged to make their own donations. Gift cards, pet supplies, golf packages, and weekend getaways are popular. Liquor donations are not allowed. The auction is in late September.

XI. Board Continuing Education

A. Joan Garry's Board Engagement Workshop materials

Materials were attached in Boardable and members are encouraged to review.

XII. Unfinished Business

Board members requested an update on the status of recruitment for a new Executive Director. At this juncture, we only have one application. Some concern was expressed about getting an adequate application pool. The search committee will be meeting to discuss an action plan for proceeding with the process.

XIII. New Business

A. Governance Committee - motion to elect Corrin Ruggiero to the board of trustees filling an unexpired term than ends January 2027

Rob made a motion and Trish seconded to approve making Corrin Ruggiero our newest Board member. We are excited to have her join us.

XIV. Strategic Plan

The Strategic Plan has been published to the library website. Discussion about moving forward with implementation and responsibilities.

XV. Assistant Director's Report

Arn noted that the summer staff schedule is in place but he has to make some adjustments due to the resignation of a staff member.

XVI. Executive Director's Report

A request has been made to use the Book Center as a polling precinct. There was a workers compensation claim due to a fall but it should not amount to much.

XVII. Sharing for the Good of the Order

XVIII. Next Meeting Date

September 9, 2025

A. September 9, 2025 at 7:00 pm

XIX. Upcoming Dates to Remember

At Dwight's request, Sue generated a three month schedule showing all meetings and significant library events.

XX. Adjournment

Meeting adjourned at 8:32 pm