

FRIENDS OF CLEVE J. FREDRICKSEN LIBRARY

Annual Meeting January 14, 2020

Meeting Minutes

1. Meeting was called to order at 7:00 p.m. by Diane Myers, Treasurer. In attendance were Babs Sheaffer, Fanny Grote, Spike Hensel, Barrett Sheridan, Diane Myers, Judy Eagle, Carolyn Pfeifer, Jill Williamson, Marcia Nye, Jim Cawley, Bill Blando, and staff: Bonnie Goble and Lindsey McKissick.

2. Minutes of the 2019 Annual meeting were discussed and approved.

3. Treasurer's Report – Diane Myers stated that our total receipts for 2020 were \$52,866.01 with expenditures of \$8,519.50 for the Friends organization and disbursements of \$42,254.10 to the Library. There is \$54,264.21 total in the Friend's two checking accounts, as of December 31, 2019. The treasurer's report will be filed for audit.

4. Budget for 2020 – The Treasurer, Diane Myers, presented the Budget for 2020. Our funds are used for things that the library's operating budget does not provide. In December 2019, the Executive Committee reviewed requests from the library departments for funding from Friends for 2020. The proposed budget includes support for adult, teen, and children's programs, a contribution to the Open Doors Campaign, staff recognition, equipment and furniture such as an AV cart and picnic tables, as well as Marketing, Development, and Finance. Bonnie Goble expressed appreciation for the Friends commitments and support.

Friends member Carolyn Pfeifer requested that the Friends 2020 budget be revised to support a new "Little Free Libraries" initiative. Ms. Pfeifer outlined plans to place boxes in Lemoyne, Wormleysburg, and possibly Lower Allen to promote literacy and make donated books available in those neighborhoods. Volunteers would be needed to serve as a steward for each box. And the Friends would need to register with the National Little Free Libraries program.

Jim Cawley moved to adopt Little Free Libraries initiative and amend the budget. Judy Eagle seconded, and the motion carried.

The Secretary invited a motion to adopt the 2020 Budget, including the Little Free Libraries addition. The motion was made by Judy Eagle, seconded by Jim Cawley, carried and the amended 2020 Budget was adopted.

5. Treasurer's Report. Diane Myers reported the following year end statistics. The 2019 Spring Book Sale made \$9,734.75. The 2019 Fall Book Sale made \$8,785.25. Expenses for the 2019 Book Sales were \$102.

In 2019, the Friends registered 147 members.

Silent Auction – The Fall 2019 Silent Auction was run on-line and grossed \$12,641.74. The Friends’ effort was assisted by Library staff including Lindsey McKissick and Cindy Smolinski. Lindsey helped with posting the items online and Cindy helped with advertising the event. Library Reference Desk staff also assisted with transactions. Expenses included \$205.77, which included insurance and website costs.

The Friends held a fundraiser through Oyster Mill Playhouse, which raised \$415, net of expenses. The fundraiser included a raffle of gift baskets with items donated by individual friends.

The net proceeds from other fundraisers included a Children's Book Sale (\$204.35), on-line book sale (\$1,808.51), and proceeds from Better World Books (\$447.91).

The broader fundraising efforts are accompanied by an obligation to pay state sales tax, which are included in the expense figures. The Friends will make semi-annual estimated payments in 2020.

6. Director’s Report – Bonnie Goble expressed appreciation for the Friends support for 2019 library projects. Of special note, the Friends helped the Library with the Open Doors project, Hoyt Plaza, and the Business Center. The Friends also helped the Library purchase a specialty typeface for label printing, an example of how the Friends cover some needs not in the Library's budget. The Director shared news of some new staff additions.

7. Development Department – Lindsay McKissick reported on the Library's success with its own fundraisers, including the Blueberry sales and “In Good Taste” Kitchen Tour. Ms. McKissick also discussed the Library’s success in securing grant funding and EITC funds for youth programs at the Library.

8. Friends’ By-Laws – Diane Myers and members of the Executive Committee proposed that the Friends amend the By-Laws to shift from a “president, vice-president...” structure to allow elected positions to include “President/Co-President, Secretary and Treasurer.”

The “Executive Committee” would be replaced by an “Executive Board” comprised of elected officers, Past Friends’ President, Committee Chairpersons, and the Library’s appointed liaison.

The Standing Committees recognized by the By-Laws would include those currently active (Book sales, sorting, Donation Station; Playhouse fundraiser; On-line Silent Auction; Nominating) and the addition of a Little Libraries Books committee.

After review and discussion, there was a motion by Carolyn Pfeifer to adopt the proposed amended By-Laws and the motion was seconded by Jim Cawley. The motion carried.

9. Nominating Committee Report – Carolyn Pfeifer proposed the election of an Executive Board (following the amended By-Laws) to include Diane Myers (Treasurer and Silent Auction

Committee Chair), Barrett Sheridan (Secretary), and Committee Chairs Jim Cawley (Book Sales), Spike Hensel (Theater), Carolyn Pfeifer (Nominating).

The slate was unanimously adopted.

All Executive Board members serve for a one year term. Diane distributed Conflict of Interest forms to the Board members for signature and return.

Old Business

None

New Business

The 2020 calendar of Friends of Fredericksen events and fundraisers was shared and discussed.

Members and guests were encouraged to register as Friends for 2020. An anonymous donor committed to match the early 2020 Friends membership receipts, up to \$1,000.

The January 14, 2020 meeting of the Friends of Fredricksen adjourned at about 7:45 p.m.