

**Cleve J. Fredricksen Library Association  
100 N. 19<sup>th</sup> Street, Camp Hill, PA 17011  
And the  
East Pennsboro Branch  
98 South Enola Drive, Enola, PA 17025**

**Application to Serve on the Board of Trustees**

As board vacancies occur, The Board of Trustees accepts applications for new members.

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Municipality in which you reside: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Business Phone: \_\_\_\_\_

Email address: \_\_\_\_\_

Occupation: \_\_\_\_\_

Current Employer: \_\_\_\_\_

List previous work experience here or attach resume:

## **Your Background**

What is your educational background? List professional or vocational licenses or certificates, if applicable.

What talents and areas of expertise can you contribute to our board?

Accounting	Grants	Marketing
Business Management	Human Resources	Non-Profit Experience
Community Relations	Investments	Public Relations
Education	Legal Services	Public Speaking
Financial Management	Library Advocacy	Technology / Computers
Fund Raising	Library Services	Volunteer Management
Graphic Design	Long Range Planning	

On what other boards have you served or are currently serving? Indicate years of service and offices or leadership positions held.

If you have previously served on the Fredricksen Board of Trustees, indicate your years of service: \_\_\_\_\_

## **Your Interest in Our Organization**

What is your interest in serving on the Cleve J. Fredricksen Library Association Board of Trustees?

## Your Availability to Serve

The Fredricksen Library Board of Trustees currently meets on the 2<sup>nd</sup> Wednesday of alternate months at 5:30 p.m. Meetings last approximately two hours.

Could you regularly attend board meetings? Yes      No  
Conflicts:

## Committee Structure

We currently have five standing committees, along with special committees. Board members typically serve on at least two committees. Committees meet as needed during the day and evenings. Frequency of committee meetings is dependent upon the needs of each committee but is typically not more than once a month, per committee. On which committees do you have an interest in serving? Please check those of greatest interest to you.

**Governance / Nominating** - Nominates individuals interested in serving on the Board of Trustees and nominates members to serve as officers. Reviews the bylaws and policies of the Board and suggest amendments or changes. It shall provide a parliamentarian for the Board.

Yes    No    Maybe    Not sure

**Finance** - Prepares annual budget with Library Director. Oversees the Endowment, Memorial, Building and Operating funds.

Yes    No    Maybe    Not sure

**Development** - Coordinates annual fundraising events and seeks opportunities for new fundraising ventures.

Yes    No    Maybe    Not sure

**Facilities** - Provides direction and guidance for the maintenance and upkeep of the buildings and surrounding property.

Yes    No    Maybe    Not sure

## **Conflicts of Interest**

Rules of law and ethics prohibit members from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest that exist or may develop from your occupation or financial holdings in relation to your responsibilities as a member of the Cleve J. Fredricksen Library Association Board of Trustees?

Yes    No    Maybe    Not sure

(If yes, please list any potential conflicts.)