Title: Youth Services Program Aide Volunteer  
Reports To: Assistant Director, Youth and Family Services  
Status: Volunteer  
Time Commitment: On Call  
Length of Commitment: 6 month minimum

Position Summary:

This volunteer assists the library in providing quality off-site programming for youth and families by helping to prepare materials and assist families during program so staff can provide meaningful instruction.

Minimum Qualifications:

- Ability to work well with children and families
- Ability to follow directions of staff
- Good fine motor skills

Responsibilities

1. Assist with preparation of materials for programs
2. Assist with setup of program space
3. Attend programs, providing support for staff leading the program
4. Assist in cleanup and teardown of program space

Additional Information

Training Provided: Library orientation plus direct instruction from youth services staff
Termination: Failure to carry out assigned responsibilities can result in termination

Benefits of Volunteering

Gain experience preparing and carrying out children’s programming
Share your talents and give something back to the community

Clearances: Pennsylvania State Police Criminal Record Check, Pennsylvania Child Abuse History Clearance, FBI if not a PA resident for 10 consecutive years
Revision Date: 11/8/2017

Contact:

Nicholas Macri  
Community Relations Coordinator  
Bosler Memorial Library  
(717) 243-4642 x3224  
nmacri@ccpa.net