



The Bosler Memorial Library meets the community's evolving informational, educational, entertainment and cultural needs.

Volunteer Job Description	
<i>Title:</i> Youth Services Outreach Aide Volunteer	<i>Status:</i> Volunteer
<i>Reports To:</i> Assistant Director, Youth and Family Services	<i>Time Commitment:</i> On Call
	<i>Length of Commitment:</i> 6 month minimum

Position Summary:
This volunteer assists the library in providing quality off-site programming for youth and families by helping to prepare materials for and staff informational booths at community events
Minimum Qualifications:
Ability to work well with children and families
Ability to follow directions of staff
Good fine motor skills
Transportation availability
Ability to lift 40 pounds
Responsibilities
1. Assist with preparation of materials for outreach events and programs
2. Assist with setup of booth at community events
3. Assist in staffing booth at community events, interacting with the public
4. Assist in cleanup and teardown of booth
5. Demonstrate knowledge of library's services and programs
Additional Information
<i>Training Provided:</i> Library orientation plus direct instruction from youth services staff
<i>Termination:</i> Failure to carry out assigned responsibilities can result in termination
Benefits of Volunteering
Gain experience preparing and carrying out children's programming
Share your talents and give something back to the community

Clearances: Pennsylvania State Police Criminal Record Check, Pennsylvania Child Abuse History Clearance, FBI if not a PA resident for 10 consecutive years
 Revision Date: 11/8/2017

Contact:

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