



An Investment for Life

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To: CCLS Board & Alternates; Commissioner Jean Foschi; Library Directors; Headquarters Management Staff; Chief Clerk; DLC Consultant

**Cumberland County Library System Board
Meeting Agenda — Monday, March 16, 2026 — 4:00 PM
400 Bent Creek Blvd, Suite 150, Mechanicsburg, PA 17050**

Library System Mission: The Cumberland County Library System enhances the capacity of member libraries, encourages lifelong learning, and facilitates access to information and technology, all to improve the quality of life in our communities.

CALL TO ORDER:

1. Call to Order – Trish Leib, President

MINUTES & TREASURER’S REPORT:

1. **Action Required: Previous Meeting Minutes — Attachment A (approve report for filing)**
2. **Action Required: Treasurer’s Report — Attachment B (approve report for filing)**

February 2026 (Pre-Audit)

- Balance Sheet (B1)
- Budget to Actual (B2)
- Comparative Income and Expense (B3)

REPORTS:

1. Finance Committee Meeting Report – Attachment C
2. Executive Director’s Report – Attachment D

OLD BUSINESS:

1. **Action Requested: Approve distribution of \$172,547.61 of funds carried over from 2025 (Attachment E)**

NEW BUSINESS:

1. **Action Requested: *Revision of Library Card Services Policy (Attachment F)***
Revised to remove online library card registration option; this was confusing for patrons and staff since people still needed to visit the library in person and show ID and proof of residency.
2. **Action Requested: *Approval to increase office furniture spending by \$5,000***
Original estimates for staff desk chairs was approximately \$10,000. New estimates are between \$13,500 and \$15,000.

UPDATES:

1. **News from County Commissioners – Commissioner Jean Foschi**
2. **News from Member Libraries**
3. **Recognition of Visitors & Visitors' Concerns**

ATTACHMENTS:

- A. **Meeting Minutes**
- B. **Treasurer's Report**
- C. **Finance Committee Minutes**
- D. **Executive Director's Report**
- E. **Proposed Distribution of 2025 Funds**
- F. **Library Card Services Policy (Draft)**
- G. **2025 State Annual Report (Draft)**

MEETING REMINDERS:

CCLS Board Meetings

(4:00pm, 3rd Monday monthly)

400 Bent Creek Blvd, Green Room

- 4/20/2026
- 5/18/2026
- 6/15/2026
- July – NO MEETING
- August – NO MEETING
- 9/21/2026
- 10/19/2026
- 11/16/2026
- December – NO MEETING

Finance Meetings

(4:00pm, Online)

- 6/1/2026
- 8/24/2026
- 9/28/2026