



An Investment for Life

Carolyn Blatchley, Executive Director

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**To:** CCLS Board & Alternates; Commissioner Jean Foschi; Library Directors;  
Headquarters Management Staff; Chief Clerk; DLC Consultant

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## **Cumberland County Library System Board**

**Meeting Agenda — Monday, May 20, 2024 — 4:00 PM**

**400 Bent Creek Blvd, Suite 150, Mechanicsburg, PA 17050**

*(Bent Creek WiFi: CCLSAccess0 or CCLSAccess0-5G, PW: B3@mMeUp!)*

**Library System Mission:** The Cumberland County Library System enhances the capacity of member libraries, encourages lifelong learning, and facilitates access to information and technology, all to improve the quality of life in our communities.

### **CALL TO ORDER:**

1. Call to Order — Jim Hutcheson, Vice-President

### **MINUTES & TREASURER'S REPORT**

1. **Action Required: Previous Meeting Minutes — Att. A**
2. **Action Required: Treasurer's Report — Att. B**

*April 2024 (Pre-Audit)*

- Balance Sheet (B1)
- Budget to Actual (B2)
- Comparative Income and Expense (B3)

### **REPORTS**

1. Executive Director's Report – Att. C

### **EXECUTIVE SESSION**

1. Personnel matters

### **OLD BUSINESS:**

- 1.

**NEW BUSINESS:**

1. **Action Requested:** Adopt resolution authorizing Carolyn Blatchley to electronically sign any and all contracts, agreements, grants and/or licenses with the PA Department of Education through the eGrants system. – **Att. D**
2. **Action Requested:** Approval for CCLS Staff to return \$120,000 from Cash accounts to F&M Trust in the form of a certificate of deposit.
3. **Action Requested:** Approval for the Coy Public Library of Shippensburg to engage in the building of a stage at Library Square using private donations and money in reserves. – **Att. E**
4. **Action Requested:** Approval for the Executive Director to request Cumberland County Human Resources action as discussed in the Executive Session.
5. **Action Requested:** Approval for the Executive Director to request Cumberland County Salary Board action as discussed in the Executive Session.

**UPDATES:**

1. **News from County Commissioners – Commissioner Jean Foschi**
2. **News from Member Libraries**
3. **Recognition of Visitors & Visitors' Concerns**

**ATTACHMENTS:**

- A. **Meeting Minutes**
- B. **Treasurer's Report**
- C. **Executive Director's Report**
- D. **PA Dept. of Education Resolution for eSignature (draft until signed)**
- E. **Coy Library of Shippensburg Project Proposal**

**MEETING REMINDERS:**

**CCLS Board Meetings**

**(4:00pm, 3<sup>rd</sup> Monday monthly)**

**400 Bent Creek Blvd, Green Room**

- 6/17/2024
- July – NO MEETING
- August – NO MEETING
- 9/16/2024
- 10/21/2024
- 11/18/2024
- December – NO MEETING

**Finance Meetings**

**(4:00pm, Online)**

- 6/3/2024
- 8/26/2024
- 9/30/2024