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To: CCLS Board & Alternates; Commissioner Jean Foschi; Library Directors;  
Headquarters Management Staff; Chief Clerk; DLC Consultant

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**Cumberland County Library System Board**  
**Meeting Agenda — Monday, November 20, 2023 — 4:00 PM**  
**400 Bent Creek Blvd, Suite 150, Mechanicsburg, PA 17050**

**Library System Mission:** The Cumberland County Library System enhances the capacity of member libraries, encourages lifelong learning, and facilitates access to information and technology, all to improve the quality of life in our communities.

**CALL TO ORDER:**

1. Call to Order — Linda Ries, President

**MINUTES & TREASURER’S REPORT**

1. **Action Required: Previous Meeting Minutes — Att. A**
2. **Action Required: Treasurer’s Report — Att. B**

*October 2023 (Pre-Audit)*

- Balance Sheet (B1)
- Budget to Actual (B2)
- Comparative Income and Expense (B3)

**REPORTS**

1. Finance Committee Report – Att. C
2. Executive Director’s Report – Att. D

**OLD BUSINESS:**

1. **Action Requested:** Approve revision to High Balance Accounts Policy – Att. E

**NEW BUSINESS:**

1. **2024 Formula of Distributions to Member Libraries**

- **Action Requested:** Adopt the frozen funding formula scenario for the 2024 Budget – Att. F
  - **Action Requested:** Remove the use of 2021 statistics from all future funding formulas.
2. **Action Requested:** Adoption of the Library System 2024 Budget – Att. G
  3. **Action Requested:** Recommend library nominees to CCLS Board to the Commissioners  
The CCLS Board recommends library nominees to the Board of Commissioners, who must approve all nominees.

Regular Member Nominee	Nominated By	Renewing Term?
Carmen James	Amelia Givin	Former Alternate
Patricia Leib	Simpson	New Appointment
Alternate Member Nominee	Nominated By	Renewing Term?
Jen Dieter	Amelia Givin	New Appointment
Johanna Reeder	John Graham	Renewing Term

4. **Action Requested:** Formation of a Nomination Committee for 2024 Officers

**UPDATES:**

1. News from County Commissioners – Commissioner Jean Foschi
2. News from Member Libraries
3. Recognition of Visitors & Visitors’ Concerns

**ATTACHMENTS:**

- A. Meeting Minutes
- B. Treasurer’s Report
- C. Finance Committee Minutes 11/13/23
- D. Executive Director’s Report
- E. High Balance Accounts Policy
- F. Funding Formula Distributions by Policy and by Recommended Edit (Frozen)
- G. 2024 Budget Proposed – Narrative Version

**MEETING REMINDERS:**

**CCLS Board Meetings**

**(4:00pm, 3<sup>rd</sup> Monday monthly)**

**400 Bent Creek Blvd, Green Room**

- December – NO MEETING
- 1/8/2024 (exception)
- 2/12/2024 (exception)
- 3/18/2024
- 4/15/2024
- 5/20/2024
- 6/17/2024
- July – NO MEETING
- August – NO MEETING
- 9/16/2024
- 10/21/2024
- 11/18/2024
- December – NO MEETING