



Carolyn Blatchley, Executive Director

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**To:** CCLS Board & Alternates; Commissioner Jean Foschi; Library Directors;  
Headquarters Management Staff; Chief Clerk; DLC Consultant

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**Cumberland County Library System Board  
Meeting Agenda — Monday, September 19, 2022 — 4:00 PM  
400 Bent Creek Blvd, Suite 150, Mechanicsburg, PA 17050**

**Library System Mission:** To plan, develop, coordinate and provide comprehensive public library services for residents through a cooperative network of public libraries.

**CALL TO ORDER:**

1. Call to Order — Jim Hutcheson, Vice-President

**MINUTES & TREASURER’S REPORT**

1. **Action Required: Previous Meeting Minutes — Att. A**
2. **Action Required: Treasurer’s Report — Att. B**

*July and August 2022 Financials (Pre-Audit)*

- Balance Sheet (B1)
- Budget to Actual (B2)
- Comparative Income and Expense (B3)

**REPORTS**

1. 2021 Audit Presentation – Att. C
  - SEK & Co. Audit reports include Statement on Auditing Standards, Management Letter, Audited Financial Statements and Presentation Summary of Audit Results
  - **Action Required:** Vote to accept the 2021 Financial Audit Report
2. Executive Director's Report – Att. D

**OLD BUSINESS:**

1. **Action Required:** *Vote to change CCLS Bylaws ARTICLE VII – MEETINGS – Att. E*
- 2.

**NEW BUSINESS:**

1. Capital Area Library District Negotiated Agreement – Att. F
2. December 2022 Terms Expiring

The following board members' terms are expiring at the end of 2022:

<b>Member Name</b>	<b>Nominated By</b>	<b>First Year Appointed</b>	<b>Term Expires</b>
<b>William Gould</b>	Shippensburg	2005	12/31/2022
<b>Linda Ries</b>	New Cumberland	2019 (filled vacancy)	12/31/2022
<b>Alternate</b>	<b>Nominated By</b>	<b>First Year Appointed</b>	<b>Term Expires</b>
<b>Hope Miller</b>	Bosler	2020	12/31/2022
<b>Alicia Stine</b>	Fredricksen	2017	12/31/2022

3. **Action Required:** *Approval to continue search for Financial Specialist*
4. **Action Required:** *Approval to send Collection Services Coordinator position to County Salary Board to be posted.*
- 5.

**UPDATES:**

1. **News from County Commissioners – Commissioner Jean Foschi**
2. **News from Member Libraries**
3. **Recognition of Visitors & Visitors' Concerns**

**Attachments:**

- A. **Meeting Minutes**
- B. **Treasurer's Report**
- C. **Audit Presentation**
- D. **Executive Directors Report**
- E. **Bylaws Amendment – Proposed**
- F. **District Negotiated Agreement for 2022-23**

**MEETING REMINDERS:**

**CCLS Board Meetings**

**(4:00pm, 3<sup>rd</sup> Monday monthly)**

**400 Bent Creek Blvd, Green Room**

- 1/10/2022 (exception)
- 2/14/2022 (exception)
- 3/14/2022 (exception)
- 4/18/2022
- 5/16/2022
- 6/20/2022
- 7/18/2022
- 8/15/2022
- 9/19/2022
- 10/17/2022
- 11/21/2022
- 12/19/2022

**CCLS Finance Committee**

**(Mondays, 4:00pm, as needed)**

- 3/7/2022
- 5/9/2022
- 8/8/2022
- 10/10/2022