



Carolyn Blatchley, Executive Director

Voice: (717) 240-5379

Fax: (717) 240-7770

Email: cblatchley@cumberlandcountylibraries.org

Web: <http://CumberlandCountyLibraries.org>

To: *CCLS Board & Alternates; Commissioner Jean Foschi; Library Directors; Headquarters Management Staff; Chief Clerk; DLC Consultant*

**Cumberland County Library System Board
Meeting Agenda — Monday, Oct. 18, 2021 — 4:00 PM
400 Bent Creek Blvd, Suite 150, Mechanicsburg, PA 17050**

Library System Mission: To plan, develop, coordinate and provide comprehensive public library services for residents through a cooperative network of public libraries.

CALL TO ORDER:

1. Call to Order — Paul Fisher

MINUTES & TREASURER’S REPORT

1. **Action Required: Previous Meeting Minutes — Att. A**
2. **Action Required: Treasurer’s Report — Att. B**

September 2021 Financials

- Balance Sheet (B1)
- Budget to Actual (B2a)
- Comparative Income and Expense (B2b)
- Current Cash (B3)
- A/R Aging Summary (B4)
- Check Register (B5)
- Smart Pay Daily Deposit (B6)

REPORTS

1. 2020 Audit Presentation – Att. C

- SEK & Co. Audit reports include Statement on Auditing Standards, Management Letter, Audited Financial Statements and Presentation Summary of Audit Results
 - A minimal number of print copies are available for mailing upon request
2. Finance Committee Report – Att. D
 3. Executive Director's Report – Att. E
 - 4.

NEW BUSINESS:

1. ***Action Requested: Fund Allocation Policy Revision – Att. F***
- 2.

OLD BUSINESS:

- 1.

UPDATES:

1. **News from County Commissioners – Comm. Jean Foschi**
2. **News from Member Libraries**
3. **Recognition of Visitors & Visitors' Concerns**

Attachments:

- A. **Meeting Minutes**
- B. **Treasurer's Report**
- C. **2020 Audit Materials ***
- D. **Finance Committee Report**
- E. **Executive Directors Report ***
- F. **Fund Allocation Policy Draft Revision**

* to be distributed before the meeting; not part of the emailed packet

MEETING REMINDERS:

CCLS Board Meetings

(4:00pm, 3rd Monday monthly)

400 Bent Creek Blvd, Green Room

- 11/15/2021
- 12/20/2021
- 1/10/2022 (exception)
- 2/14/2022 (exception)
- 3/14/2022 (exception)
- 4/18/2022
- 5/16/2022
- 6/20/2022
- 7/18/2022
- 8/15/2022
- 9/19/2022
- 10/17/2022
- 11/21/2022
- 12/19/2022

CCLS Finance Committee

(Mondays, 4:00pm, as needed)

- 11/8/2021 (2022 Budget Review)
- 3/7/2022
- 5/9/2022
- 8/8/2022
- 10/10/2022