



Carolyn Blatchley, Executive Director
Voice: (717) 240-5379
Fax: (717) 240-7770
Email: cblatchley@ccpa.net
Web: <http://CumberlandCountyLibraries.org>

To: *CCLS Board & Alternates; Commissioner Jean Foschi; Library Directors; Headquarters Management Staff; Chief Clerk; DLC Consultant*

**Cumberland County Library System Board
Meeting Agenda — Monday, Sep. 20, 2021 — 4:00 PM
400 Bent Creek Blvd, Suite 150, Mechanicsburg, PA 17050**

Library System Mission: To plan, develop, coordinate and provide comprehensive public library services for residents through a cooperative network of public libraries.

CALL TO ORDER:

1. Call to Order — Paul Fisher

MINUTES & TREASURER’S REPORT

1. **Action Required: Previous Meeting Minutes — Att. A**
2. **Action Required: Treasurer’s Report — Att. B**

August 2021 Financials

- Balance Sheet (B1)
- Budget to Actual (B2a)
- Comparative Income and Expense (B2b)
- Current Cash (B3)
- A/R Aging Summary (B4)
- Check Register (B5)
- Smart Pay Daily Deposit (B6)

REPORTS

1. Finance Committee Report – Att. C
2. Executive Director’s Report – Att. D
3. FYI: Changes to the Sunshine Law – Att. E

NEW BUSINESS:

1. **Action Requested: Approval to spend up to \$25,000 to initiate Office 365 with Outlook for member libraries.**
2. **Action Requested: Approval to sign contract with Authority Control vendor (budgeted expense over \$10,000.)**

OLD BUSINESS:

- 1.

UPDATES:

1. News from County Commissioners – Comm. Jean Foschi
2. News from Member Libraries
3. Recognition of Visitors & Visitors' Concerns

Attachments:

- A. Meeting Minutes
- B. Treasurer's Report
- C. Finance Committee Report
- D. Executive Directors Report
- E. Changes to the Sunshine Law

MEETING REMINDERS:

**CCLS Board Meetings
(4:00pm, 3rd Monday monthly)
400 Bent Creek Blvd, Green Room**

- 10/18/2021
- 11/15/2021
- 12/20/2021

**CCLS Finance Committee
(Mondays, 4:00pm, as needed)**

- 10/11/2021